



2023/2024 Registration

GERMAN
LANGUAGE
SCHOOL

➔ Please complete a separate registration form for each student.

To avoid line-ups on the first day of school, please consider paying by E-Transfer and returning the registration form electronically.

Last Name:		First Name:		Preferred Name:	
Street Address:		City:		Postal Code:	
Parent/Guardian Email(s): (please print clearly)			Student's Email (optional): (please print clearly)		
Home Phone:		Birthday: (MM/DD/YYYY)	Student identifies their gender as:		
Alberta Health Care #:		Alberta Student # (ASN): (high school credits students only)			
City & Country of Birth:		Current Canadian School: (name and grade)			
Returning or New Student:		How did you hear about our school?			
<u>IMPORTANT - MEDICAL PROBLEMS:</u>					
Please list all medical concerns that we should be aware of to provide a safe environment for all students! (Allergies, Asthma, Diabetes, Inhaler, Insulin or EpiPen use, or any other conditions that may need special attention):					
Parent /Guardian: (primary contact)			Cell Phone:		
Parent /Guardian:			Cell Phone:		
Emergency Contact:			Daytime Phone:		
Are there any custody/guardianship arrangements for this student in place that we should be aware of? (If yes, please explain briefly)					
Does your child have permission to walk/drive home alone to and from school? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, print parent/guardian's name and sign here:					
Grade requested for the upcoming school year ➔ Choose from: Preschool (3-4 year olds), Kindergarten , Grade 1-12				Grade requested:	
Tuition Fee: (see next page) _____			Date & Signature of Parent or Guardian:		
Book Fee: (Grade 1-6) _____ + \$60					
Total Due: _____					

Checklist of forms to return:					
<input type="checkbox"/> Registration Form	<input type="checkbox"/> Email Consent	<input type="checkbox"/> Student Responsibilities	<input type="checkbox"/> PIPA	<input type="checkbox"/> 2 Opt-Out Cheques	

FEES & PAYMENTS & OTHER EXPLANATIONS:

TUITION FEES: Kindergarten = \$520.00; Grades 1 to 6 = \$545.00; Grades 7 to 12 = \$655.00. (Tuition fees include a \$50.00 non-refundable registration/administration fee.)

BOOK FEES for students in Grades 1 - 6: \$60.00 (no book fees for Kindergarten & Preschool)

AGM ATTENDANCE Opt-Out Fee: \$50 (post-dated cheque, October 1, 2022)

VOLUNTEER COMMITMENT Opt-Out Fee: \$200 (post-dated cheque, June 1, 2023)

PAYMENTS: All payments are **due in full by September 30th** unless a Payment Plan has been arranged. We accept E-Transfer, Cash or Cheque (payable to German Language School Edmonton).

PAYMENT PLANS: are available upon request, please contact us at: germanschooledmontonregister@gmail.com

SIBLING DISCOUNT: 1st and 2nd child = regular fee. 3rd, 4th, 5th, 6th child = \$50 discount per child (all children must be from the same immediate family and share the same address)

REFUNDS: No refunds after September 30th. No refunds for classes cancelled due to weather or other extenuating circumstances.

RECEIPTS: will be issued at the end of September.

NSF CHEQUES: There will be a \$20 charge for all NSF cheques.

Date & Signature of Parent/Guardian: _____

E-Transfer Instructions:

Name: German Language School

Email Address: germanschooledmontonregister@gmail.com

Security Question: Student's first name?

Answer: (please use the registered student's first name as your answer)

Important:

In the message part please state the following: Student's last name, first initial, which grade they are enrolling in, your email address.

AGM ATTENDANCE & VOLUNTEER COMMITMENT:

We are a small school and rely strongly on parent/guardian participation to help us with various events throughout the year.

We therefore require all families of registered students to present two cheques by the 2nd day of school:

\$50 post-dated cheque (October 1, 2019) for your AGM attendance. This cheque will be returned to you after attending the AGM. If you fail to attend the AGM, this cheque will be cashed the next business day after the AGM.

\$200 post-dated cheque (June 1, 2020) for your volunteer commitment. This cheque will be returned to you in June after you fulfilled your volunteer commitment. If you fail to fulfill your volunteer commitment throughout the school year, this cheque will be cashed the next business day following the school's year end in June.

AGM (Annual General Meeting) Attendance:

(If you are truly unable to attend the AGM you may send a family representative in your place)

The parent/guardian agrees to attend the AGM in October and that in lieu of attendance the parent/guardian shall pay the school \$50.00.

Date & Signature of Parent/Guardian: _____

Volunteer Commitment:

(Volunteer sign-up sheets will be available starting on the first day of school)

The parent/guardian agrees to volunteer for at least one position during a regular school year, and two positions during a school year when we have a casino (one position must be a casino shift), and that in lieu of fulfilling the volunteer commitment the parent/guardian shall pay the school \$200.00.

Date & Signature of Parent/Guardian: _____