



## Please note:

**This form needs to be signed only once during the student's continuous time with the German Language School and is valid until they are no longer registered with us.**

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## Student Responsibilities

**Please discuss this page with your child if they are not yet able to read on their own and if possible have them sign this form as well.**

**We also recommend re-visiting this list with your child at the beginning of each school year.**

The German Language School prides itself on the high quality of its students and on their long tradition of caring, considerate behavior. Yet a school of our size needs some clear rules and expectations and these must be enforced in a fair and consistent manner. No set of rules can ever take the place of individual responsibility. However, our expectations of students are:

- Attend and be on time for all classes.
- Advise the teacher when an absence is necessary.
- Advise the school director when an extended absence is necessary.
- Complete all assignments whether present or absent.
- Complete all tasks set by the teacher for homework and class work.
- Take all examinations set by the teacher.
- Be properly equipped for all classes.
- Behave properly, obey safety rules and use suitable language in and around the school.
- Recognize and respect the authority of administrators, teachers and substitute teachers.
- Demonstrate courtesy and respect toward all others in the building.
- Demonstrate respect for property, both public and individual.
- Do not take part in pranks, fighting, theft or vandalism.
- Respect the time limits of recesses and stay in the appropriate areas of the school.
- Pick up food wrappers, garbage, etc. and ensure rooms are left tidy at the end of the day.
- Attempt to use German as much as possible (talking to teachers and classmates).
- Adult students who wish to smoke are asked not to do so within the building or near the front of the school.

**Attendance:** Continuous attendance by all students is essential to maximize student learning and is primarily the responsibility of the student and their parents.

- Absences and being late will be recorded on the report cards which are issued in February and June.
- Unless the teacher has been notified, either in advance or within a week of the absence, and alternative arrangements have been made regarding the completion of assignments, absent students will receive a mark of "0" for any test, quiz etc.
- If a student's progress and attendance is cause for concern, the parent will be notified and time for a parent-teacher meeting will be arranged.

<b>I have read and understood the above stated student responsibilities and regulations.</b>		
<b>Student Name:</b>		
<b>Signature of Student</b>	<b>Signature of Parent/Guardian</b>	<b>Date</b>