



German Language School Society of Edmonton

<http://germanschooledmonton.org>

Adult Classes – Fall 2023 Registration

(Please complete a separate registration form for each student)

First Name:	Last Name:	Preferred Name:	
Street Address:	City:	Postal Code:	
Phone #:	Email: (please print clearly)		
Birthday: (MM/DD/YYYY)	Student identifies their gender as:		
Country of Birth:	Previous German Knowledge/Courses?		
Returning or New Student:	How did you hear about our school?		
<u>Course Requested:</u> (Please circle/select one) A1a, A1b, A1c, A1d, A2a, A2b, A2c, A2d.		Your course selection:	
Books required? Yes/No	Total Fees: (Course Fee \$200/ Books \$50)		
Prices include a \$50 non-refundable registration fee. No refunds after the first class. No refunds for instruction materials. There will be a \$20 charge for all NSF cheques. More details on the next page.			
Date:	Signature:		

Email & Telephone Consent

I hereby grant permission to the German Language School to: **(Please check appropriate boxes)**

- ☐ **Contact me by the above email.** (Our emails may include, but are not limited to: updates from the administration office, school updates, newsletter, reminders of upcoming events, classes, etc.)
- ☐ **Include my phone number above on a list to be distributed to my teacher and the school's administration staff.**

Print Name	Signature	Date



GERMAN
LANGUAGE
SCHOOL

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FEES & Payment:

- The fee for each 10-week session is \$200. The fee for instruction materials (which can be used for all four A1 or A2 sessions) is \$50.
- **Payment is due one week before your first class. We accept E-Transfer, Cash or Cheque as payments.**
- Prices include a \$50 non-refundable registration fee. No refunds after the first class. No refunds for instruction materials.
- If you don't use E-Transfer, please submit your payment by mail or in person during one of our Saturday morning office hours.
- Receipts will be issued within four weeks after the start date of your course.
- There will be a \$20 charge for all NSF cheques.

INTERAC E-Transfer Instructions:

Name: German Language School

Email Address: germanschooledmontonregister@gmail.com

Security Question: What is the student's first name?

Answer: (please use the registered student's first name as your answer)

IMPORTANT:

In the message part please state the following:

- Student's last name
- Which course you are enrolling in
- Email address

Cancelled Classes:

- If a class is cancelled by us due to an instructor's sickness or other unforeseen circumstances, we will add the missed class at the end of the course and extend it by one week.
- Please make sure to check your emails on the day of your class before you leave home in case a class is cancelled.

(This page does not have to be returned to us, you may keep it for your records.)